

**SOUTH CLEVELAND WATER SUPPLY CORPORATION
P.O. BOX 1811
CLEVELAND, TX 77328-1811
281-659-9771**

REGULAR BOARD MEETING NOTICE AND AGENDA

NOTICE IS HEREBY GIVEN THAT THERE WILL BE A MEETING OF THE BOARD OF DIRECTORS ON TUESDAY, AUGUST 15, 2023, AT 6:00 P.M. THE MEETING WILL BE HELD AT THE OFFICE OF SOUTH CLEVELAND WATER SUPPLY LOCATED AT 561 CR 331, CLEVELAND, TX 77327

Notice is hereby given that the Board of Directors for South Cleveland Water Supply Corporation (SCWSC) may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below.

1) CALL TO ORDER AND INVOCATION

2) COMMENTS FROM THE PUBLIC (limited to 3 minutes each)

3) 2022 ANNUAL AUDIT

Swaim, Brents and Associates, CPA to present the 2022 completed Annual Audit.

4) DEVELOPER REPORT – FOREST LAKES SUBDIVISION

Discuss and take action regarding the construction of new well sites and providing water and sewer services by SCWSC in the Forest Lakes Subdivision:

- a. Discussion and consideration of the amended Forest Lakes Utility Agreement for Services. Review, discuss and act as necessary.
- b. Purchase two acres site for well four. Review, discuss and act as necessary.
- c. Update on progress and path forward. Review, discuss and act as necessary.

5) ENGINEER'S REPORT

Discuss and take action regarding the construction of new well sites for SCWSC and new subdivisions:

- a. Progress on Well #3. Land at Sand and Gravel Pit on FM1010 (Jimmy E. McNorton Plant). Review, discuss and act as necessary.
- b. Progress on addition well sites. Updates on possible real estate to be considered. Review, discuss and act as necessary.
- c. Complete any required paperwork regarding Well #3 and/or additional well sites. Review, discuss and act as necessary.
- d. Surveys and studies required regarding Well #3 and Well #4 sites. Review, discuss and act as necessary.
- e. Update on status of PER for USDA Funding for third well, new well site, automated meters and line expansion projects. Review, discuss and act as necessary.

6) APPROVAL OF MEETING MINUTES

- a. July 18, 2023, Board of Directors Meeting Minutes. Discuss and act as necessary.

7) TREASURER'S REPORT – July 2023

- a. Review financials and approve expenses for July 2023. Discuss and act, as necessary.

8) OFFICE REPORT – July 2023

- a. All Reports and filings are current - Discuss and act, as necessary.
- b. Update on various ongoing projects:
 - i. CCN amendment
 - ii. Contracted Rate Study Progress

9) OPERATOR'S REPORT – July 2023

- a. System update - Discuss and act, as necessary.
- b. Update on County Road 332 line extension. Discuss and act, as necessary.

10) OLD BUSINESS

- a. Emergency Water Supply Agreement between the City of Cleveland and SCWSC. Discuss and act, as necessary.

11) NEW BUSINESS

- a. Review and take action on bids for test well drilling. Discuss and act, as necessary.
- b. Discuss Gravely Mower Disposition. Discuss and act, as necessary.
- c. Annual Employee Review for Ashley Hebert. Discuss and act, as necessary.
- d. Annual Employee Review for Cookie McKee. Discuss and act, as necessary.
- e. Discussion of topics for future Board meeting agendas.
- f. General Comments

12) MEETING DATE SELECTION

- a. Select October 2023 meeting date and time.

ADJOURN

NEXT MEETING DATE: September 12, 2023

NOTICE

At any time during the meeting, the South Cleveland Water Supply Corporation Board may adjourn into executive session on any of the items listed in this agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, Chapter 551, Subchapter D.