

**SOUTH CLEVELAND WATER SUPPLY CORPORATION
P.O. BOX 1811
CLEVELAND, TX 77328-1811
281-659-9771**

SPECIAL CALLED BOARD MEETING NOTICE AND AGENDA

NOTICE IS HEREBY GIVEN THAT THERE WILL BE A MEETING OF THE BOARD OF DIRECTORS ON WEDNESDAY, SEPTEMBER 17, 2026, AT 6:00 P.M. THE MEETING WILL BE HELD AT THE OFFICE OF SOUTH CLEVELAND WATER SUPPLY LOCATED AT 561 CR 331, CLEVELAND, TX 77327

The Corporation (SCWSC) may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below.

1) CALL TO ORDER AND INVOCATION

2) COMMENTS FROM THE PUBLIC (limited to 3 minutes each)

3) APPROVE CUSTOMER SERVICE JOB DESCRIPTION:

Due to the retirement of Donna Day, we are updating the position and will adopt a Job Description for the position of Customer Service.

4) CONSIDERATION AND REVIEW APPLICATIONS TO FILL CUSTOMER SERVICE POSITION:

Due to the retirement of Donna Day effective September 30, 2026, we will consider applicants to fill the position of Customer Service Representative. Review, discuss and act as necessary.

ADJOURN

NOTICE

At any time during the meeting, the South Cleveland Water Supply Corporation Board may adjourn into executive session on any of the items listed in this agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, Chapter 551, Subchapter D.

Next Regular Called Board Meeting is October 14, 2026